

MINUTES
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY
ADMINISTRATION OFFICE
100 BEVERLY WAY, BELFORD, NJ 07718
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: September 23, 2013

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 7:30 p.m., by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and the meeting date was published in the A.P. Press on August 28, 2013 and the Two River Times on August 30, 2013. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

On roll call, the following members were present: Mr. Rogers; Mr. Stokes; Mrs. Bouw; Mr. DeMarco & Mr. Wrede. Also in attendance were: Raymond Nierstedt, Executive Director; George Nole, Maintenance Manager; Richard C. Leahey, Jr; Counselor; William Meyler, CPA; & John Van Dorpe, Engineer. Mr. Hrycyk & Mrs. Smith was absent.

Mr. Zapcic arrived at 7:42 P.M.

MINUTES OF REGULAR MEETING:

The minutes of meeting of August 19, 2013 were moved to be adopted by Mr. Stokes & seconded by Mr. Rogers. On roll call, Mr. Stokes, Mr. DeMarco, Mr. Wrede & Mrs. Bouw voted yes.

SIX MONTH AUDIT REPORT:

Presentation by Mr. William A. Meyler, CPA

Res. 61/13 Approving Amendment to 2013 Operating Budget and Submitting to N.J. Dept. of Community Affairs, Division of Local Government Services, 6 month Audit. It was moved to be adopted by Mr. Stokes & seconded by Mr. Rogers. On roll call, Mr. Zapcic, Mr. Rogers, Mr. Stokes, Mr. Wrede & Mrs. Bouw voted yes. Carried to adopt Res. 61/13.

CONSENT AGENDA:

Mr. Nierstedt announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mr. Stokes & seconded by Mr. Wrede. On roll call, Mr. Zapcic, Mr. Stokes, Mr. Wrede, Mr. Rogers & Mrs. Bouw voted yes. Carried to adopt Res.62/13 to 65/13.

TREASURER'S REPORT:

OPERATING BILLS:

Res.62/13 Approving Payment of Operating Bills in the amount of \$ 491,792.65.

CONSTRUCTION FUND:

Res.63/13 Approving Payment of Construction Fund bills in the amount of \$103,204.89.

REVENUE FUND REQ.:

Res. 64/13 Approving Revenue Fund req. 09/2013 in the amount of \$716,792.65.

GENERAL FUND:

Res. 65/13 Approving Transfer from the General Fund to the Construction Fund in the amount of \$103,204.89.

ENGINEER'S STATUS REPORT:

The following items were discussed:

Hurricane Sandy Support Services
Deepdale Drive Sanitary Sewer
Manhole Erosion Emergency Repair
Digester Gas Co-Gen Project
AHHRSA Force Main Project
Aerial Crossing Sewer Rehabilitation Project
Main Street Repair/Replacement Evaluation
Report
Pump Station Emergency Facilities
Evaluation
Pump Station Susceptibility to Flooding
Evaluation
Emory Drive Pump Station Force Main

ENGINEER'S SUB-DIVISION REPORT:

None

FLOOD INSURANCE:

Presentation by Peter Soriero Regarding Flood
Insurance Options.

EXECUTIVE DIRECTOR'S REPORT:

MONTHLY STATUS REPORT:

September 5, 2013 report was reviewed.

Discussion by TOMSA Board to have attorney
draft letter to County Freeholder re: Outfall
Authority. It was moved to be adopted by
Mr. Stokes & seconded by Mr. Rogers. On
roll call, Mr. Zapcic, Mr. Rogers, Mr. Wrede,
Mr. Stokes & Mrs. Bouw voted yes.

CONSTRUCTION FUND ANALYSIS:

Analysis of Funds available and six (6) month
Projections were reviewed.

BUDGET ANALYSIS:

Operating Budget Analysis Thru July
31, 2013 was reviewed.

MANAGERS REPORT:

No Report - Position Open.

MAINTENANCE DEPARTMENT:

Project Report/work orders for August 1, 2013 was reviewed.

PUBLIC COMMENTS:

Mr. Elgohail made comments regarding sewer hookups to his building. Mr. Bob Superdi made comments regarding having a system for the buildings to capture water from a storm. He stated that James Hinckley was a good person. Linda Baum of May Court, Middletown made comments regarding the operation of the Authority & questions regarding records damaged by Hurricane Sandy.

EXECUTIVE SESSION:

Mr. Stokes motioned, seconded by Mr. Wrede, at 9:30 PM to go into Executive Session to discuss matters of personnel and litigation. All members agreed and results to be made at the appropriate time. Mr. Stokes motioned, seconded by Mr. Wrede at 9:40 PM to come out of Executive Session.

Motion to allow release of payments. It was moved to be adopted by Mr. Stokes & seconded by Mr. Wrede. On roll call Mr. Zapcic, Mr. Rogers, Mr. Stokes, Mr. Wrede & Mrs. Bouw voted yes.

ADJOURNMENT:

There being no further business to discuss, Mr. Stokes motioned & seconded by Mr. Zapcic, at 9:50 PM, to adjourn the meeting. All members agreed.