

MINUTES
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY
ADMINISTRATION OFFICE
CENTER AVENUE, BELFORD, NJ 07718
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: October 13, 2011

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 7:30 p.m., (by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and was published in the A.P. Press on February 12, 2011. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

On roll call, the following members were present: Mrs. Smith; Mr. Rogers; Mr. Hinckley; Mr. Stokes, Mrs. Bouw & Mr. Wrede.. Also in attendance were: Patrick Parkinson, Executive Director; Raymond Nierstedt, Manager; Bryan Hrycyk, Plant Superintendent; George Nole; Maintenance Manager; William Meyler, CPA; Richard C. Leahey, Jr; Counselor; John Van Dorp; Engineer.

MINUTES OF REGULAR MEETING:

The minutes of meeting of September 8, 2011 was moved to be adopted by Mr. Hinckley & seconded by Mr. Stokes. On roll call, Mr. Rogers, Mr. Stokes, Mrs. Smith, Mrs. Bouw & Mr. Hinckley voted yes.

CONSENT AGENDA:

Mr. Parkinson announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mr. Stokes & seconded by Mr. Rogers. On roll call, Mr. Hinckley, Mrs. Smith, Mr. Rogers, Mrs. Bouw & Mr. Stokes voted yes. Carried to adopt Res.65/11 to 68/11.

TREASURER'S REPORT:

OPERATING BILLS:

Res. 65/11 Approving Payment of Operating Bills in the amount of \$ 578,010.53.

CONSTRUCTION FUND:

Res. 66/11 Approving Payment of Construction Fund bills in the amount of \$137,289.37.

REVENUE FUND REQ.:

Res. 67/11 Approving Revenue Fund req. 10/2011 in the amount of \$728,010.53.

GENERAL FUND:

Res. 68/11 Approving Transfer from the General Fund to the Construction Fund in the amount of \$137,289.37.

ENGINEER'S STATUS REPORT:

The following items were discussed:
Waste Water Treatment Plant Upgrade Project
I & I Project - Basin Nos. 11,14 & 15
Digester Gas Energy Prelim.-Eng. Study

EXECUTIVE DIRECTOR'S REPORT:

MONTHLY STATUS REPORT:

October 5, 2011 report was reviewed.

2012 OPERATING BUDGET:

Budget Information was reviewed.

**2012 OPERATING BUDGET
INTRODUCTION:**

Res. 69/11 Authorizing Introduction of 2012 Operating Budget, to be forwarded to N.J. Division of Local Government Services for Review. It was moved to be adopted by Mr. Rogers & seconded by Mr. Stokes. On roll call Mr. Hinckley, Mr. Rogers, Mrs. Smith Mr. Stokes & Mrs. Bouw voted yes. Carried to adopt Res. 69/11.

REJECTION OF BIDS:

Res. 70/11 Authorizing Rejection of Vehicle Bids. It was moved to be adopted by Mr. Stokes & seconded by Mr. Hinckley. On roll call Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Stokes & Mrs. Bouw voted yes. Carried to adopt Res. 70/11.

**DIGESTER GAS ENERGY
PRELIMINARY ENGINEERING STUDY:**

Report Presentation was reviewed.

CONSTRUCTION FUND ANALYSIS:

Analysis of Funds available and six (6) month Projection was reviewed.

BUDGET ANALYSIS:

Operating Budget Analysis Thru August 31, 2011 was reviewed.

MANAGERS REPORT:

Monthly report October 5, 2011 was reviewed.

MAINTENANCE DEPARTMENT:

Project Report/work orders for October 5, 2011 was reviewed.

PUBLIC COMMENTS:

There were no public comments.

EXECUTIVE SESSION:

Mr. Hinckley motioned & Mr. Stokes seconded at 8:10 PM to go into Executive Session to discuss matters of personnel and Litigation. All members agreed and results to be made at the appropriate time. Mr. Hinckley motioned & Mr. Stokes seconded at 8:15 P.M. to come out of Executive Session. All members agreed.

ADJOURNMENT:

There being no further business to discuss, Mr. Hinckley motioned & seconded by Mr. Stokes, at 8:15 P.M., to adjourn the meeting. All members agreed.



R. H. Hinckley 10/5/11