

MINUTES
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY
ADMINISTRATION OFFICE
100 BEVERLY WAY, BELFORD, NJ 07718
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: May 6, 2013

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 7:30 p.m., by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and the meeting date was published in the A.P. Press on February 19, 2013 & Two River Times on March 1, 2013. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

On roll call, the following members were present: Mr. Rogers; Mr. Stokes; Mr. Hinckley; Mrs. Bouw; Mr. DeMarco; Mrs. Smith & Mr. Wrede. Also in attendance were: Raymond Nierstedt, Executive Director; Bryan Hrycyk, Plant Superintendent; George Nole, Maintenance Manager; Richard C. Leahey, Jr; Counselor; William Meyler, CPA; & John Van Dorpe, Engineer.

MINUTES OF REGULAR MEETING:

The minutes of meeting of April 4, 2013 were moved to be adopted by Mr. Hinckley & seconded by Mr. Wrede. On roll call, Mr. Rogers, Mr. Wrede, Mr. Hinckley, Mrs. Bouw & Mrs. Smith voted yes.

CONSENT AGENDA:

Mr. Nierstedt announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mr. Wrede & seconded by Mr. Rogers. On roll call, Mr. Rogers, Mr. Hinckley, Mr. Wrede, Mrs. Smith & Mrs. Bouw voted yes. Carried to adopt Res.35/13 to 38/13.

TREASURER'S REPORT:

OPERATING BILLS:

Res. 35/13 Approving Payment of Operating Bills in the amount of \$ 603,964.77.

CONSTRUCTION FUND:

Res.36/13 Approving Payment of Construction Fund bills in the amount of \$162,303.66.

REVENUE FUND REQ.:

Res. 37/13 Approving Revenue Fund req. 05/2013 in the amount of \$828,964.77.

GENERAL FUND:

Res. 38/13 Approving Transfer from the General Fund to the Construction Fund in the amount of \$162,303.66.

ENGINEER'S STATUS REPORT:

The following items were discussed:

Hurricane Sandy Support Services
Deepdale Drive Sanitary Sewer
Manhole Erosion Emergency Repair
Digester Gas Energy Project
AHRSA Force Main Connection
Aerial Crossing Sewer Rehabilitation Project
Main Street Repair/Replacement Evaluation
Report
2013 Emergency Repairs Contract
2013 Sewer Cleaning Contract
Pump Station Emergency Facility Evaluation
Pump Station Susceptibility to Flooding
Evaluation

EXECUTIVE DIRECTOR'S REPORT:

MONTHLY STATUS REPORT:

May 1, 2013 report was reviewed.

TOWNSHIP APPROPRIATION
TRANSFER:

Res. 39/13 Approving Township Appropriation Transfer/Amendment to 2013 Operating Budget/SS9 Revision. It was moved to be adopted by Mr. Hinckley & seconded by Mr. Rogers. On roll call, Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Wrede & Mrs. Bouw voted yes. Carried to adopt Res. 39/13.

EMPLOYEE STATUS CHANGE:

Res. 40/13 Approving John Allen change from Probationary to Regular Employee Effective April 14, 2013. It was moved to be adopted by Mr. Hinckley & seconded by Mr. Wrede. On roll call, Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Wrede & Mrs. Bouw voted yes. Carried to adopt Res. 40/13.

ADVERTISING PUBLIC HEARING:

Res. 41/13 Approving Authority Executive Director to advertise for Public Hearing 6/13/13 on the 2013 Connection Fee Amendment. It was moved to be adopted by Mrs. Smith & seconded by Mr. Rogers/ On roll call Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Wrede & Mrs. Bouw voted yes. Carried to adopt Res. 41/13.

KEY INDICATORS PRESENTATION:

Review Key Indicators 1st Quarter 2013

CONSTRUCTION FUND ANALYSIS:

Analysis of Funds available and six (6) month Projection was reviewed.

BUDGET ANALYSIS:

Operating Budget Analysis Thru March 31, 2013 was reviewed.

MANAGERS REPORT:

No Report - Position Open.

MAINTENANCE DEPARTMENT:

Project Report/work orders for May 1, 2013 was reviewed.

PUBLIC COMMENTS:

Mr. Bob Zaperty of 36 Oakwood Road, Leonardo made comments regarding the operation of the Authority.

EXECUTIVE SESSION:

There was no Executive Session.

ADJOURNMENT:

There being no further business to discuss, Mrs. Smith motioned & seconded by Mr. Rogers, at 8:25 PM, to adjourn the meeting. All members agreed.