

MINUTES
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY
ADMINISTRATION OFFICE
100 BEVERLY WAY, BELFORD, NJ 07718
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: March 14, 2013

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 7:30 p.m., (by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and the meeting date was published in the A.P. Press on February 19, 2013 & the Two River Times on February 1, 2013. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

On roll call, the following members were present: Mr. Rogers; Mr. Hinckley; Mrs. Bouw; Mr. DeMarco & Mr. Wrede. Also in attendance were: Raymond Nierstedt, Executive Director; Bryan Hrycyk, Plant Superintendent; George Nole, Maintenance Manager; Richard C. Leahey, Jr; Counselor; William Meyler, CPA; & John Van Dorpe, Engineer. Mrs. Smith & Mr. Stokes were absent.

MINUTES OF REGULAR MEETING:

The minutes of meeting of February 14, 2013 was moved to be adopted by Mr. Wrede & seconded by Mr. Hinckley. On roll call, Mr. DeMarco, Mr. Wrede, Mr. Rogers & Mrs. Bouw voted yes.

CONSENT AGENDA:

Mr. Nierstedt announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mr. Wrede & seconded by Mr. Hinckley. On roll call, Mr. Rogers, Mr. Hinckley, Mr. Wrede, Mr. DeMarco, & Mrs. Bouw voted yes. Carried to adopt Res.24/13 to 27/13.

TREASURER'S REPORT:

OPERATING BILLS:

Res. 24/13 Approving Payment of Operating Bills in the amount of \$ 321,885.54.

CONSTRUCTION FUND:

Res.25/13 Approving Payment of Construction Fund bills in the amount of \$61,975.32.

REVENUE FUND REQ.:

Res. 26/13 Approving Revenue Fund req. 03/2013 in the amount of \$546,885.54.

GENERAL FUND:

Res. 27/13 Approving Transfer from the General Fund to the Construction Fund in the amount of \$61,975.32.

ENGINEER'S STATUS REPORT:

The following items were discussed:

Hurricane Sandy Support Services
Manhole Erosion Emergency Repair
Digester Gas Energy Project
AHHRSA Force Main Connection
2012 Open Cut Sewer Repair Project

**EMERGENCY REPAIR WORK IN THE
EASEMENT BETWEEN DEEPDALE DRIVE
KINGFISHER DRIVE**

Res. 28/13 Awarding Emergency Repair Work to Caruso Excavating, Inc. It was moved to be adopted by Mr. Hinckley & seconded by Mr. Rogers. On roll call Mr. DeMarco, Mr. Hinckley, Mr. Rogers, Mr. Wrede & Mrs. Bouw voted yes. Carried to adopt Res. 28/13.

EXECUTIVE DIRECTOR'S REPORT:

MONTHLY STATUS REPORT:

March 7, 2013 report was reviewed.

PRESENTATION BY JOHN SMITH
OF ENERGY MARKETING EXCHANGE
(EMEX) ON ELECTRIC PRICING
UTILIZING AN ONLINE AUCTION.

Topic was tabled for next month's meeting.

CONSTRUCTION FUND ANALYSIS:

Analysis of Funds available and six (6) month
Projection was reviewed.

BUDGET ANALYSIS:

Operating Budget Analysis Thru January
31, 2013 was reviewed.

MANAGERS REPORT:

No Report - Position Open.

MAINTENANCE DEPARTMENT:

Project Report/work orders for February 6,
2013 was reviewed.

PUBLIC COMMENTS:

Ms. Linda Baum of May Court, Middletown,
made comments regarding the operation of the
Authority and the difficulty hearing the Board
members when heater fan is running. Mrs.
Carolyn Schwabel, Leonardo, made comments
regarding problems with wheelchair
accessibility to the Administration building
and difficulty hearing Board members when
heater fan is running. John Schwabel,
Leonardo, made comments regarding
problems with wheelchair accessibility in the
Administration building and restroom.

EXECUTIVE SESSION:

Mr. Hinckley motioned, seconded by Mr.
Wrede at 8:45 P.M. to go into Executive
Session to discuss matters of personnel and
litigation. All members agreed and results to
be made public at the appropriate time. Mr.
Rogers motioned & seconded by Mr. Wrede at
9:25 P.M. to come out of Executive Session.

ADJOURNMENT:

There being no further business to discuss,
Mr. Rogers motioned & seconded by Mr.
Wrede, at 9:25 PM, to adjourn the meeting.
All members agreed.