

MINUTES
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY
ADMINISTRATION OFFICE
CENTER AVENUE, BELFORD, NJ 07718
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: March 10, 2011

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 7:30 p.m., (by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and was published in the A.P. Press on February 12, 2011. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

On roll call, the following members were present: Mr. Rogers; Mr. Hinckley; Mr. Wrede, Mrs. Bouw & Mrs. Smith. Also in attendance were: Patrick Parkinson, Executive Director; Raymond Nierstedt, Manager; Bryan Hrycyk, Plant Superintendent; George Nole, Maintenance Manager; William Meyler, CPA ; Richard C. Leahey, Jr; Counselor & John Van Dorp; Engineer. Mr. Stokes was absent.

MINUTES OF REGULAR MEETING:

The minutes of meeting of February 10, 2011 were moved to be adopted by Mr. Hinckley & seconded by Mr. Wrede. On roll call, Mrs. Bouw, Mr. Hinckley, Mr. Rogers, Mrs. Smith & Mr. Wrede voted yes.

CONSENT AGENDA:

Mr. Parkinson announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mr. Hinckley & seconded by Mr. Rogers. On roll call, Mrs. Smith, Mr. Rogers, Mr. Hinckley, Mrs. Bouw & Mr. Wrede voted yes. Carried to adopt Res.22/11 to 25/11.

TREASURER'S REPORT:

OPERATING BILLS:

Res. 22/11 approving Payment of Operating Bills in the amount of \$ 529,942.38.

CONSTRUCTION FUND:

Res. 23/11 Approving Payment of Construction Fund bills in the amount of \$76,455.74.

REVENUE FUND REQ.:

Res. 24/11 Approving Revenue Fund req. 3/2011 in the amount of \$679,942.38.

GENERAL FUND:

Res. 25/11 Approving Transfer from the General Fund to the Construction Fund in the amount of \$76,455.74.

ENGINEER'S STATUS REPORT:

The following items were discussed:
Waste Water Treatment Plant Upgrade Project
I & I Project- Basin No. 12
I & I Project - Basin Nos. 11,14 & 15
Collection System Repair Project
Manhole Rehabilitation Project
Digester Gas Energy Prelim.-Eng. Study

EXECUTIVE DIRECTOR'S REPORT:

MONTHLY STATUS REPORT:

March 3, 2011 report was reviewed.

I&I BASIN No. 12

REHABILITATION CONTRACT:

Maser P.A. Presentation was reviewed.

APPROVAL OF CHANGE

EMPLOYEE STATUS TO PERMANENT:

Res. 26/11 Approving Change of Status of Justin Persico to Permanent Status. It was moved to be adopted by Mr. Hinckley & seconded by Mr. Wrede. On roll call, Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Wrede, & Mrs. Bouw voted yes. Carried to adopt Res. 26/11.

**TOWNSHIP APPROPRIATION
TRANSFER:**

Res. 27/11 Approving Township Appropriation Transfer/Amendment to 2011 Operating Budget/SS9 Revision. It was moved to be adopted by Mr. Hinckley & seconded by Mr. Wrede. On roll call, Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Wrede & Mrs. Bouw voted yes. Carried to adopt Res. 27/11.

CONSTRUCTION FUND ANALYSIS:

Analysis of Funds available and six (6) month Projections was reviewed.

BUDGET ANALYSIS:

Operating Budget Analysis Thru January 31, 2011 was reviewed.

MANAGERS REPORT:

Monthly report March 3, 2011 was reviewed.

MAINTENANCE DEPARTMENT:

Project Report/work orders for March 3, 2011 was reviewed.

PUBLIC COMMENTS:

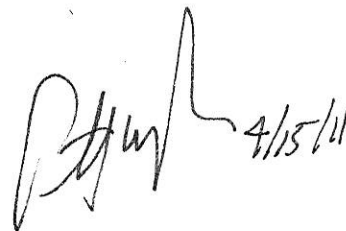
There were no public comments.

EXECUTIVE SESSION:

There was no Executive Session.

ADJOURNMENT:

There being no further business to discuss, Mr. Hinckley motioned & seconded by Mr. Wrede, at 7:58 P.M., to adjourn the meeting. All members agreed.

A handwritten signature in black ink, followed by the date "4/15/11". The signature is stylized and appears to be "R. Hinckley".