

MINUTES  
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY  
ADMINISTRATION OFFICE  
CENTER AVENUE, BELFORD, NJ 07718  
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: June 14, 2012

**MEETING CALLED TO ORDER:**

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 7:30 p.m., (by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and was published in the A.P. Press on February 14, 2012 & Two River Times 2/12/2012. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

On roll call, the following members were present: Mr. Rogers; Mr. Hinckley; Mrs. Smith; Mrs. Bouw; Mr. DeMarco; Mr. Stokes & Mr. Wrede. Also in attendance were: Patrick Parkinson, Executive Director; Raymond Nierstedt, Manager; Bryan Hrycyk, Plant Superintendent; George Nole; Maintenance Manager; Richard C. Leahey, Jr; Counselor; William Meyler, CPA; & John Van Dorpe, Engineer.

**PUBLIC HEARING:**

Amendments of Schedule of Sewer Charges 40:14 A-8 Rates and Services Charges was reviewed.

**INTRODUCTION:**

Affidavits of Publication Asbury Park Press 5/14/12 was reviewed.

**AMENDMENTS OF SERVICE CHARGES:**

Res. 39/12 Approving Amendment to Sewer Charges Connection Fee. It was moved to be adopted by Mr. Stokes & seconded by Mr. Hinckley. On roll call, Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Stokes & Mrs. Bouw voted yes. Carried to adopt Res. 39/12.

**MINUTES OF REGULAR MEETING:**

The minutes of meeting of April 19, 2012 was moved to be adopted by Mr. Stokes & seconded by Mrs. Smith. On roll call, Mr. Rogers, Mr. Hinckley, Mrs. Smith, Mr. Stokes & Mrs. Bouw voted yes.

**CONSENT AGENDA:**

Mr. Parkinson announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mrs. Smith & seconded by Mr. Rogers. On roll call, Mr. Rogers, Mr. Stokes, Mr. Hinckley, Mrs. Smith, & Mrs. Bouw voted yes. Carried to adopt Res.40/12 to 43/12.

**TREASURER'S REPORT:**

**OPERATING BILLS:**

Res. 40/12 Approving Payment of Operating Bills in the amount of \$ 734,673.50.

**CONSTRUCTION FUND:**

Res.41/12 Approving Payment of Construction Fund bills in the amount of \$205,767.79.

**REVENUE FUND REQ.:**

Res. 42/12 Approving Revenue Fund req. 6/2012 in the amount of \$884,673.50

**GENERAL FUND:**

Res. 43/12 Approving Transfer from the General Fund to the Construction Fund in the amount of \$205,767.79.

**ENGINEER'S STATUS REPORT:**

The following items were discussed:

Digester Gas Energy Project  
AHHRSA Force Main Connection Capacity Study  
Basin No. 5 GPS Project  
2012 Collection System Dig-up Project  
Aerial Crossing Rehabilitation Project

**ENGINEER'S SUB-DIVISION REPORT**  
**PRELIMINARY & FINAL APPLICATIONS:**

Res. 44/12 Approving the Preliminary & Final Applications for #412- Middletown Indoor Ice Rink. It was moved to be adopted by Mr. Hinckley & seconded by Mr. Stokes. On roll call, Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Stokes & Mrs. Bouw voted yes. Carried to adopt Res. 44/12.

**EXECUTIVE DIRECTOR'S REPORT:**

**MONTHLY STATUS REPORT:**

June 6, 2012 report was reviewed.

**AWARD OF CONTRACT:**

Res. 45/12 Awarding Contract for Collection System Repair work to Rock Solid Construction, Inc. for \$137,809.00 the Lowest Qualified Bidder. It was moved to be adopted by Mr. Stokes & seconded by Mr. Rogers. On roll call, Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Stokes & Mrs. Bouw voted yes. Carried to adopt Res. 45/12.

**AHRSR CAPACITY ANALYSIS**  
**FORCE MAIN CONNECTION STUDY:**

Res. 46/12 Authorizing Atlantic Highlands/ Highlands Regional Sewerage Authority to Install a new Force Main for Connection to the T.O.M.S.A. Collection System. It was tabled for next meeting.

**RULES & REGULATIONS REVISION:**

Res. 47/12 Approving Revisions to Rules and Regulations. It was tabled for next meeting.

**CONSTRUCTION FUND ANALYSIS:**

Analysis of Funds available and six (6) month Projection was reviewed.

**BUDGET ANALYSIS:**

Operating Budget Analysis Thru April 30, 2012 was reviewed.

**MANAGERS REPORT:**

Monthly report June 6, 2012 was reviewed.

**MAINTENANCE DEPARTMENT:**

Project Report/work orders for June 6, 2012 was reviewed.

PUBLIC COMMENTS:

Ms. Linda Baum, of May Court, Middletown, mentioned that if TOMSA is approached to handle wastewater from fracking, to reject it. She also made comments regarding Executive Session minutes, she was advised that if she required additional information she could request it through the OPRA process.

EXECUTIVE SESSION:

Mr. Hinckley motioned, seconded by Mr. Stokes, at 8:15 P.M., to go into Executive Session to discuss matters of personnel and litigation. All members agreed and results to be made at the appropriate time. Mr. Rogers motioned, seconded by Mr. Hinckley at 8:37 P.M. to come out of Executive Session.

ADJOURNMENT:

There being no further business to discuss, Mr. Rogers motioned & seconded by Mr. Hinckley, at 8:37 P.M., to adjourn the meeting. All members agreed.

*RTH wpl*  
*7/27/12*