

MINUTES
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY
ADMINISTRATION OFFICE
100 BEVERLY WAY, BELFORD, NJ 07718
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: July 15, 2013

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 7:30 p.m., by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and the meeting date was published in the A.P. Press on June 18 , 2013. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

On roll call, the following members were present: Mr. Rogers; Mr. Stokes; Mrs. Bouw; Mr. DeMarco; Mrs. Smith & Mr. Wrede. Also in attendance were: Raymond Nierstedt, Executive Director; George Nole, Maintenance Manager; Richard C. Leahey, Jr; Counselor; William Meyler, CPA; & John Van Dorpe, Engineer. Mr. Hinckley & Mr. Hrycyk were absent.

MINUTES OF REGULAR MEETING:

The minutes of meeting of June 13, 2013 were moved to be adopted by Mr. Stokes & seconded by Mr. Wrede. On roll call, Mr. Stokes, Mr. Rogers, Mrs. Smith, Mr. Wrede & Mrs. Bouw voted yes.

CONSENT AGENDA:

Mr. Nierstedt announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mr. Stokes & seconded by Mr. Rogers. On roll call, Mr. Rogers, Mr. Stokes, Mr. Wrede, Mrs. Smith & Mrs. Bouw voted yes. Carried to adopt Res.50/13 to 53/13.

TREASURER'S REPORT:

OPERATING BILLS:

Res. 50/13 Approving Payment of Operating Bills in the amount of \$ 329,939.89.

CONSTRUCTION FUND:

Res.51/13 Approving Payment of Construction Fund bills in the amount of \$809,757.74.

REVENUE FUND REQ.:

Res. 52/13 Approving Revenue Fund req. 07/2013 in the amount of \$554,939.89.

GENERAL FUND:

Res. 53/13 Approving Transfer from the General Fund to the Construction Fund in the amount of \$809,757.74.

ENGINEER'S STATUS REPORT:

The following items were discussed:

Hurricane Sandy Support Services
Deepdale Drive Sanitary Sewer
Manhole Erosion Emergency Repair
Digester Gas Co-Gen Project
AHHRSA Force Main Project
Aerial Crossing Sewer Rehabilitation Project
Main Street Repair/Replacement Evaluation
Report
2013 Emergency Repairs Contract
2013 Sewer Cleaning Contract
Pump Station Emergency Facilities
Evaluation
Pump Station Susceptibility to Flooding
Evaluation
Emory Drive Pump Station Force Main

ENGINEER'S SUB-DIVISION REPORT:

None

AMERICAN'S WITH DISABILITIES ACT
(ADA) TRANSITION PLAN:

Res. 54/13 Accepting ADA Transition Plan was reviewed. It was moved to be adopted by Mr. Stokes & seconded by Mr. Wrede. On roll call, Mr. Rogers, Mrs. Smith, Mr. Stokes, Mr. Wrede & Mrs. Bouw voted yes. Carried to adopt Res. 54/13.

2012 AUDIT REPORT GROUP
AFFIDAVIT:

Res. 55/13 Accepting 2013 Audit and Signing Group Affidavit. It was moved to be adopted by Mr. Stokes & seconded by Mrs. Smith. On roll call, Mr. Rogers, Mrs. Smith, Mr. Stokes, Mr. Wrede & Mrs. Bouw voted yes. Carried to adopt Res. 55/13.

EXECUTIVE DIRECTOR'S REPORT:

MONTHLY STATUS REPORT:

July 5, 2013 report was reviewed.

CONSTRUCTION FUND ANALYSIS:

Analysis of Funds available and six (6) month Projections were reviewed.

BUDGET ANALYSIS:

Operating Budget Analysis Thru May 31, 2013 was reviewed.

MANAGERS REPORT:

No Report - Position Open.

MAINTENANCE DEPARTMENT:

Project Report/work orders for June 1, 2013 was reviewed.

PUBLIC COMMENTS:

Linda Baum of May Court, Middletown made comments regarding the operation of the Authority.

EXECUTIVE SESSION:

Mr. Stokes motioned, seconded by Mr. Rogers, at 8:07 PM to go into Executive Session to discuss matters of personnel and litigation. All members agreed and results to be made at the appropriate time. Mr. Wrede motioned, seconded by Mr. Stokes at 8:45 PM to come out of Executive Session.

ADJOURNMENT:

There being no further business to discuss, Mr. Wrede motioned & seconded by Mr. Stokes, at 8:45 PM, to adjourn the meeting. All members agreed.

