

MINUTES
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY
ADMINISTRATION OFFICE
CENTER AVENUE, BELFORD, NJ 07718
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: July 19, 2012

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 7:30 p.m., (by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and was published in the A.P. Press on July 5, 2012. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

On roll call, the following members were present: Mr. Rogers; Mr. Hinckley; Mrs. Smith; Mrs. Bouw; Mr. DeMarco; Mr. Stokes & Mr. Wrede. Also in attendance were: Patrick Parkinson, Executive Director; Raymond Nierstedt, Manager; Bryan Hrycyk, Plant Superintendent; Richard C. Leahey, Jr; Counselor; William Meyler, CPA; & John Van Dorpe, Engineer. George Nole was absent.

MINUTES OF REGULAR MEETING:

The minutes of meeting of June 14, 2012 was moved to be adopted by Mr. Stokes & seconded by Mr. Hinckley. On roll call, Mr. Rogers, Mr. Hinckley, Mrs. Smith, Mr. Stokes & Mrs. Bouw voted yes.

CONSENT AGENDA:

Mr. Parkinson announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mr. Stokes & seconded by Mr. Hinckley. On roll call, Mr. Rogers, Mr. Stokes, Mr. Hinckley, Mrs. Smith, & Mrs. Bouw voted yes. Carried to adopt Res.48/12 to 51/12.

TREASURER'S REPORT:

OPERATING BILLS: .

Res. 48/12 Approving Payment of Operating Bills in the amount of \$ 480,822.77.

CONSTRUCTION FUND:

Res.49/12 Approving Payment of Construction Fund bills in the amount of \$68,712.78.

REVENUE FUND REQ.:

Res. 50/12 Approving Revenue Fund req. 7/2012 in the amount of \$630,822.77

GENERAL FUND:

Res. 51/12 Approving Transfer from the General Fund to the Construction Fund in the amount of \$68,712.78.

ENGINEER'S STATUS REPORT:

The following items were discussed:

Digester Gas Energy Project
AHHRSA Force Main Connection Capacity Study
2012 Collection System Dig-up Project
Aerial Crossing Rehabilitation Project

ENGINEER'S SUB-DIVISION REPORT
FINAL APPLICATION:

Res. 52/12 Approving the Final Application for #413 Ani Orthopedic Group Sub-division. It was moved to be adopted by Mr. Hinckley & seconded by Mrs. Smith. On roll call, Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Stokes & Mrs. Bouw voted yes. Carried to adopt Res. 52/12.

PRELIMINARY AND FINAL APPLICATIONS:

Res. 53/12 Approving the Preliminary and Final Applications for #414 Advanced Medical Associates Sub-division. It was moved to be adopted by Mr. Stokes & seconded by Mr. Rogers. On roll call, Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Stokes & Mrs. Bouw voted yes. Carried to adopt Res. 53/12.

EXECUTIVE DIRECTOR'S REPORT:

MONTHLY STATUS REPORT:

July 5, 2012 report was reviewed.

AWARD OF CONTRACT:

Res. 54/12 Awarding of Contract for the Supply of Sodium Hypochlorite to Univar USA Inc. for \$.6989/GAL-YR1 And \$.7189/GAL-YR2 the Lowest Qualified Bidder. for two years. It was moved to be adopted by Mrs. Smith & seconded by Mr. Stokes. On roll call, Mr. Hinckley, Mr.

Mr. Rogers, Mrs. Smith, Mr. Stokes & Mrs. Bouw voted yes. Carried to adopt Res. 54/12

AHHRSA CAPACITY ANALYSIS FORCE MAIN CONNECTION STUDY:

Res. 46/12 Authorizing Atlantic Highlands/ Highlands Regional Sewerage Authority to Install a new Force Main for Connection to the T.O.M.S.A. Collection System as amended. It was moved to be adopted by Mr. Stokes & seconded by Mr. Hinckley. On roll call, Mr. Hinckley, Mr. Stokes, Mrs. Smith, Mr. Rogers & Mrs. Bouw voted yes. Carried to adopt Res. 46/12.

RULES & REGULATIONS REVISION:

Res. 47/12 Approving Revisions to Rules and Regulations. It was moved to be adopted by Mr. Hinckley & seconded by Mr. Stokes. On roll call, Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Stokes & Mrs. Bouw voted yes. Carried to adopt Res. 47/12.

CONSTRUCTION FUND ANALYSIS:

Analysis of Funds available and six (6) month Projection was reviewed.

BUDGET ANALYSIS:

Operating Budget Analysis Thru May 31, 2012 was reviewed.

MANAGERS REPORT:

Monthly report July 5, 2012 was reviewed.

MAINTENANCE DEPARTMENT:

Project Report/work orders for July 5, 2012 was reviewed.

PUBLIC COMMENTS:

There were no public comments..

EXECUTIVE SESSION:

Mr. Stokes motioned, seconded by Mr. Hinckley, at 8:07 P.M., to go into Executive Session to discuss matters of personnel and litigation. All members agreed and results to be made at the appropriate time. Mr. Hinckley motioned, seconded by Mr. Stokes at 8:15 P.M. to come out of Executive Session.

ADJOURNMENT:

There being no further business to discuss, Mr. Hinckley motioned & seconded by Mr. Stokes, at 8:15 P.M., to adjourn the meeting. All members agreed.


8/10/12