

MINUTES
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY
ADMINISTRATION OFFICE
CENTER AVENUE, BELFORD, NJ 07718
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: December 7, 2011

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 7:30 p.m., (by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and was published in the A.P. Press on February 12, 2011. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

On roll call, the following members were present: Mr. Rogers; Mrs. Smith; Mr. Stokes, Mrs. Bouw; Mr. Hinckley & Mr. Wrede. Also in attendance were: Patrick Parkinson, Executive Director; Raymond Nierstedt, Manager; Bryan Hrycyk, Plant Superintendent; George Nole; Maintenance Manager; William Meyler, CPA; Richard C. Leahey, Jr; Counselor; John Van Dorp; Engineer. .

2012 BUDGET PUBLIC HEARING:

PUBLIC HEARING:

2012 BUDGET ADOPTION:

Res. 77/11 Adoption of 2012 Budget to be forwarded to N.J. Department of Community Affairs. It was moved to be adopted by Mr. Stokes & seconded by Mr. Rogers. On roll call, Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Stokes & Mrs. Bouw voted yes. Carried to adopt Res. 77/11.

MINUTES OF REGULAR MEETING:

The minutes of meeting of November 10, 2011 was moved to be adopted by Mr. Stokes & seconded by Mr. Hinckley. On roll call, Mr. Rogers, Mr. Stokes, Mr. Hinckley, Mrs. Smith & Mrs. Bouw voted yes.

CONSENT AGENDA:

Mr. Parkinson announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mr. Stokes & seconded by Mr. Rogers. On roll call, Mr. Rogers, Mr. Hinckley, Mrs. Smith, Mr. Stokes & Mrs. Bouw voted yes. Carried to adopt Res. 78/11 to 81/11.

TREASURER'S REPORT:

OPERATING BILLS:

Res. 78/11 Approving Payment of Operating Bills in the amount of \$ 295,774.23.

CONSTRUCTION FUND:

Res. 79/11 Approving Payment of Construction Fund bills in the amount of \$69,804.77.

REVENUE FUND REQ.:

Res. 80/11 Approving Revenue Fund req. 12/2011 in the amount of \$445,774.23.

GENERAL FUND:

Res. 81/11 Approving Transfer from the General Fund to the Construction Fund in the amount of \$69,804.77.

ENGINEER'S STATUS REPORT:

The following items were discussed:
I & I Project - Basin Nos. 11,14 & 15
Digester Gas Energy Prelim.-Eng. Study

EXECUTIVE DIRECTOR'S REPORT:

MONTHLY STATUS REPORT:

December 1, 2011 report was reviewed.

RISK MANAGER N.J.U.A.J.I.F:

Res. 82/11 Naming Risk Management Consultant for 1 year 1/1/12 - 12/31/12. It was moved to be adopted by Mrs. Smith & seconded by Mr. Hinckley. On roll call, Mr. Rogers, Mr. Stokes, Mr. Hinckley, Mrs. Smith & Mrs. Bouw voted yes. Carried to adopt Res. 82/11.

I & I BASIN NO. 11,14 & 15 REHABILITATION REPORT:

Maser P. A. Presentation was reviewed.

ENGINEERING STUDY:

Res. 83/11 Authorizing Maser P.A. to perform An Engineering Study for the revised Bamm Hollow Development. It was moved to be adopted by Mr. Hinckley & seconded by Mr. Rogers. On roll call, Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Stokes & Mrs. Bouw voted yes. Carried to adopt Res. 83/11.

DELTA DENTAL OF N.J.

Group Rate increase was reviewed.

CONSTRUCTION FUND ANALYSIS:

Analysis of Funds available and six (6) month Projection was reviewed.

BUDGET ANALYSIS:

Operating Budget Analysis Thru October 31, 2011 was reviewed.

MANAGERS REPORT:

Monthly report December 1, 2011 was reviewed.

MAINTENANCE DEPARTMENT:

Project Report/work orders for December 1, 2011 was reviewed.

PUBLIC COMMENTS:


Ms. Linda Baum of May Court, Middletown, commented on several items. She was advised that if she required additional information she could request it through the OPRA process.

EXECUTIVE SESSION:

Mr. Stokes motioned & Mr. Rogers seconded at 8:10 PM to go into Executive Session to discuss matters of personnel and litigation. All members agreed and results to be made at the appropriate time. Mr. Hinckley motioned and Mr. Stokes seconded at 9:30 PM to come out of Executive Session. All members agreed.

ADJOURNMENT:

There being no further business to discuss, Mr. Stokes motioned & seconded by Mr. Hinckley, at 9:30 P.M., to adjourn the meeting. All members agreed.

 1/12/12