

MINUTES
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY
ADMINISTRATION OFFICE
100 BEVERLY WAY, BELFORD, NJ 07718
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: August 19, 2013

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 7:30 p.m., by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and the meeting date was published in the A.P. Press on August 18, 2013 and the Two River Times on August 19, 2013. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

The TOMSA Board would like to acknowledge the retirement of James Hinckley and his years of service and welcome new member Andrew Zapzig.

ROLL CALL:

On roll call, the following members were present: Mr. Zapzig; Mr. Stokes; Mrs. Bouw; Mr. DeMarco; Mrs. Smith & Mr. Wrede. Also in attendance were: Raymond Nierstedt, Executive Director; Brian Hrycyk, Plant Superintendent; Richard C. Leahey, Jr; Counselor; William Meyler, CPA; & John Van Dorpe, Engineer.
Mr. Nole was absent.

MINUTES OF REGULAR MEETING:

The minutes of meeting of July 15, 2013 were moved to be adopted by Mr. Stokes & seconded by Mr. Wrede. On roll call, Mr. Stokes, Mrs. Smith, Mr. Wrede & Mrs. Bouw voted yes.

CONSENT AGENDA:

Mr. Nierstedt announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mr. Stokes & seconded by Mrs. Smith. On roll call, Mr. Zapzig, Mr. Stokes, Mr. Wrede, Mrs. Smith & Mrs. Bouw voted yes. Carried to adopt Res.56/13 to 59/13.

TREASURER'S REPORT:

OPERATING BILLS:

Res. 56/13 Approving Payment of Operating Bills in the amount of \$ 282,859.37.

CONSTRUCTION FUND:

Res.57/13 Approving Payment of Construction Fund bills in the amount of \$159,321.16.

REVENUE FUND REQ.:

Res. 58/13 Approving Revenue Fund req. 08/2013 in the amount of \$507,859.37.

GENERAL FUND:

Res. 59/13 Approving Transfer from the General Fund to the Construction Fund in the amount of \$159,321.16.

ENGINEER'S STATUS REPORT:

The following items were discussed:

Hurricane Sandy Support Services
Deepdale Drive Sanitary Sewer
Manhole Erosion Emergency Repair
Digester Gas Co-Gen Project
AHHRSA Force Main Project
Aerial Crossing Sewer Rehabilitation Project
Main Street Repair/Replacement Evaluation
Report
Pump Station Emergency Facilities
Evaluation
Pump Station Susceptibility to Flooding
Evaluation
Emory Drive Pump Station Force Main

ENGINEER'S SUB-DIVISION REPORT:

None

AWARD OF CONTRACT:

Res. 60/13 Awarding Contract for Supply and delivery of Polymer to **POLYDYNE, INC.**, for **\$1.60/LB** for a two year Contract. It was moved to be adopted by Mr. Stokes & seconded by Mr. Wrede. On roll call, Mr. Zapzig, Mrs. Smith, Mr. Stokes, Mr. Wrede & Mrs. Bouw voted yes. Carried to adopt Res. 60/13.

EXECUTIVE DIRECTOR'S REPORT:

MONTHLY STATUS REPORT:

August 1, 2013 report was reviewed.

KEY INDICATORS PRESENTATION:

Review Key Indicators 2 Qtr 2013

CONSTRUCTION FUND ANALYSIS:

Analysis of Funds available and six (6) month Projections were reviewed.

BUDGET ANALYSIS:

Operating Budget Analysis Thru June 30, 2013 was reviewed.

MANAGERS REPORT:

No Report - Position Open.

MAINTENANCE DEPARTMENT:

Project Report/work orders for July 1, 2013 was reviewed.

PUBLIC COMMENTS:

Linda Baum of May Court, Middletown made comments regarding the operation of the Authority.

LN