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MINUTES
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY
ADMINISTRATION OFFICE
100 BEVERLY WAY, BELFORD, NJ 07718
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: April 4, 2013

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 7:30 p.m., by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and the meeting date was published in the A.P. Press on February 19, 2013 & Two River Times on March 1, 2013. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

On roll call, the following members were present: Mr. Stokes; Mr. Hinckley; Mrs. Bouw; Mr. DeMarco; Mrs. Smith; & Mr. Wrede. Also in attendance were: Raymond Nierstedt, Executive Director; Bryan Hrycyk, Plant Superintendent; George Nole, Maintenance Manager; Richard C. Leahey, Jr; Counselor; William Meyler, CPA; & John Van Dorpe, Engineer. Mr. Rogers was absent.

MINUTES OF REGULAR MEETING:

The minutes of meeting of March 14, 2013 were moved to be adopted by Mr. Stokes & seconded by Mr. Hinckley. On roll call, Mr. DeMarco, Mr. Wrede & Mrs. Bouw voted yes.

CONSENT AGENDA:

Mr. Nierstedt announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mr. Stokes & seconded by Mr. Hinckley. On roll call, Mr. Stokes, Mr. Hinckley, Mr. Wrede, Mrs. Smith & Mrs. Bouw voted yes. Carried to adopt Res.30/13 to 33/13.

TREASURER'S REPORT:

OPERATING BILLS:

Res. 30/13 Approving Payment of Operating Bills in the amount of \$ 322,715.40.

CONSTRUCTION FUND:

Res.31/13 Approving Payment of Construction Fund bills in the amount of \$61,172.72.

REVENUE FUND REQ.:

Res. 32/13 Approving Revenue Fund req. 04/2013 in the amount of \$547,715.40.

GENERAL FUND:

Res. 33/13 Approving Transfer from the General Fund to the Construction Fund in the amount of \$61,172.72.

ENGINEER'S STATUS REPORT:

The following items were discussed:

Hurricane Sandy Support Services
Manhole Erosion Emergency Repair
Digester Gas Energy Project
AHHRSA Force Main Connection
2012 Open Cut Sewer Repair Project

EXECUTIVE DIRECTOR'S REPORT:

MONTHLY STATUS REPORT:

April 1, 2013 report was reviewed.

**RESOLUTION APPOINTING
FUND COMMISSIONER.**

Res. 34/13 Appointing Raymond J.Nierstedt to the New Jersey Utilities Joint Insurance Fund. It was moved to be adopted by Mr. Stokes & seconded by Mr. Hinckley. On roll call, Mr. Hinckley, Mrs. Smith, Mr. Stokes, Mr. Wrede & Mrs. Bouw voted yes. Carried to adopt Res. 34/13.

CONSTRUCTION FUND ANALYSIS:

Analysis of Funds available and six (6) month Projection was reviewed.

BUDGET ANALYSIS:

Operating Budget Analysis Thru February 28, 2013 was reviewed.

MANAGERS REPORT:

No Report - Position Open.

MAINTENANCE DEPARTMENT:

Project Report/work orders for April 1, 2013 was reviewed.

PUBLIC COMMENTS:

Ms. Linda Baum of May Court, Middletown, addressed the board with questions regarding the operation of the Authority.

EXECUTIVE SESSION:

Mr. Stokes motioned, seconded by Mr. Hinckley at 8:27 P.M. to go into Executive Session to discuss matters of personnel and litigation. All members agreed and results to be made public at the appropriate time. Mr. Stokes motioned & seconded by Mr. Wrede at 8:38 P.M. to come out of Executive Session.

ADJOURNMENT:

There being no further business to discuss, Mr. Stokes motioned & seconded by Mr. Wrede, at 8:38 PM, to adjourn the meeting. All members agreed.

5/2/13
J. Wrede